

DOVER BOARD OF HEALTH
Reorganization / Regular Meeting via Teleconferencing
January 10, 2022 6:00 pm

MEETING CALLED TO ORDER / SUNSHINE STATEMENT

Don Costanzo, Assistant, temporarily assumed the role of acting secretary and called the meeting to order and read the following Sunshine Law Statement:

This meeting is being held in accordance with the Open Public Meetings Act, also known as the Sunshine Law, N.J.S.A. 10:4-6. Notice of the meeting was duly posted and advertised in the Daily Record and the Citizen.

Until the new President of the Board of Health is elected, the acting secretary called the Reorganization Meeting to order.

Don Costanzo, serving temporarily as the acting secretary, called the ROLL.

ROLL CALL

Name	Present	Absent	Excused
Darlene Kasko	X		
Alessandra Scarneo	X		
Rosita Scinto	X		
Rhoda Myles	X		
Javier Mauricio Herrera		X	
Janice Anthony, Alternate	X		

ALSO PRESENT

Donald Costanzo, Assistant
Ary Orma-Galloza, Registrar
Judith Rugg, Alderman/Liaison
Rochelle Evans, Health Officer

OATH OF OFFICE – EXPIRED TERMS

The board was informed that two members, Rosita Scinto and Rhoda Miles, have service terms that expired on 12/31/2021.

Mr. Costanzo stated that as soon re-appointment paperwork is received, the documents will be promptly mailed to each member with a note to sign and return.

ELECTION OF OFFICERS

PRESIDENT:

Mr. Costanzo, Acting Secretary, entertained nominations for President.

Alessandra Scarneo made a motion to nominate Darlene Kasko for President of the Board of Health. The motion was seconded by Rosita Scinto.

No other nominations for President were made by the Board.

Roll Call Vote for Nominations for President

Name	Motion	Second	Ayes	Noes	Abstain
Darlene Kasko			X		
Alessandra Scarneo	X		X		
Rosita Scinto		X	X		
Rhoda Myles			X		
Javier Mauricio Herrera					
Janice Anthony, Alternate			X		

A motion to close nominations for President was made by Alessandra Scarneo and duly seconded by Rhoda Myles.

Roll Call Vote for Closing Nominations for President

Name	Motion	Second	Ayes	Noes	Abstain
Darlene Kasko			X		
Alessandra Scarneo	X		X		
Rosita Scinto			X		
Rhoda Myles		X	X		
Javier Mauricio Herrera					
Janice Anthony, Alternate			X		

VICE PRESIDENT:

The Acting Secretary turned over the meeting to Darlene Kasko, the newly elected President of the Board of Health. Ms. Kasko proceeded with the election of the Vice-President.

The Board President Kasko entertained nominations for Vice President.

Rosita Scinto made a motion to nominate Alessandra Scarneo for Vice President of the Board of Health. The motion was seconded by Rhoda Myles.

No other nominations for Vice President were made by the Board.

Roll Call Vote for Nominations for Vice President

Name	Motion	Second	Ayes	Noes	Abstain
Darlene Kasko			X		
Alessandra Scarneo			X		
Rosita Scinto	X		X		
Rhoda Myles		X	X		
Javier Mauricio Herrera					
Janice Anthony, Alternate			X		

A motion to close nominations for Vice President was made by Rhoda Myles and duly seconded by Rosita Scinto.

Roll Call Vote for Closing Nominations for Vice President

Name	Motion	Second	Ayes	Noes	Abstain
Darlene Kasko			X		
Alessandra Scarneo			X		
Rosita Scinto		X	X		
Rhoda Myles	X		X		
Javier Mauricio Herrera					
Janice Anthony, Alternate			X		

Following the election of officers by the Board of Health, President Kasko memorialized the board's actions in the form of a resolution.

RESOLUTION DECLARING ELECTION OF OFFICERS DOVER BOARD OF HEALTH

BE IT RESOLVED that after an election of officers of the Dover Board of Health held pursuant to its rules, the following officers to wit:

President: Darlene Kasko
Vice President: Alessandra Scarneo

are hereby declared to have been duly elected to serve in the capacities indicated.

Affirmed this 10th day of January, 2022, and passed by the following vote:

Roll Call Vote for Declaring Election of Officers

Name	Motion	Second	Ayes	Noes	Abstain
Darlene Kasko			X		
Alessandra Scarneo			X		
Rosita Scinto			X		
Rhoda Myles			X		
Javier Mauricio Herrera					
Janice Anthony, Alternate			X		

SCHEDULE OF MEETINGS

President Kasko proceeded with the subject of the schedule of regular meetings for Year 2022 and the Reorganization meeting in January 2023.

After completion of discussion, a motion to approve the following schedule of meeting dates for Year 2022 and the Reorganization Meeting in January 2023 and the location of meetings, was made by Alessandra Scarneo and duly seconded by Janice Anthony.

The resolution declaring the annual schedule of meetings of the Dover Board of Health reads as follows:

RESOLUTION DECLARING ANNUAL SCHEDULE OF MEETINGS OF THE DOVER BOARD OF HEALTH

BE IT RESOLVED that the Town of Dover Board of Health adopts the following schedule of Regular Meetings for the year 2021 and Reorganization meeting in 2022:

April 11	(2 nd Monday)	[TELECONFERENCE]
June 13	(2 nd Monday)	[Water Works Park]
October 17	(3 rd Monday)	[Water Works Park]
January 9, 2023	Reorganization & Regular Meeting (2 nd Monday; Water Works Park)	

The Board of Health will hold its Regularly Scheduled Meetings at 6:00 PM. The Reorganization Meeting also begins at 6:00 PM immediately followed by the Regularly Scheduled Meeting. The April 11 meeting will be held via teleconference call. The Dial-In number is 978-990-5000. The access code is 3049458. The June 13, October 17 and January 9, 2023, meetings will be held at Water Works Park, 100 Princeton Avenue, Dover.

Affirmed this 10th day of January, 2022, and passed by the following vote:

Roll Call Vote for Declaring Annual Schedule of Meetings

Name	Motion	Second	Ayes	Noes	Abstain
Darlene Kasko			X		
Alessandra Scarneo	X		X		
Rosita Scinto			X		
Rhoda Myles			X		
Javier Mauricio Herrera					
Janice Anthony, Alternate		X	X		

REORGANIZATION MEETIN CONCLUDED

The regular order of business immediately proceeded.

President Kasko commenced the regular portion of the meeting by asking the Vice President to call roll.

Vice President Alessandra Scarneo called the **ROLL**.

Name	Present	Absent	Excused
Darlene Kasko	X		
Alessandra Scarneo	X		
Rosita Scinto	X		
Rhoda Myles	X		
Javier Mauricio Herrera		X	
Janice Anthony, Alternate	X		

President Kasko asked for a motion to accept the minutes from the October 18, 2021, regular meeting of the Board of Health.

A motion to accept the minutes from the October 18, 2021, regularly scheduled meeting was made by Rhoda Myles and duly seconded by Rosita Scinto.

Name	Motion	Second	Ayes	Noes	Abstain
Darlene Kasko			X		
Alessandra Scarneo			X		
Rosita Scinto		X	X		
Rhoda Myles	X		X		
Javier Mauricio Herrera					
Janice Anthony, Alternate			X		

OLD BUSINESS:

The following summary of old business was provided by Don Costanzo:

- A Rabies Vaccination Program by voucher was conducted similar to last year's program. The program ran for the month of November. Pet owners picked up a voucher from town hall and took their dogs/cats to Hodes Veterinary Group in Mine Hill for a vaccination. 102 dogs and 35 cats were vaccinated at a cost of \$959 (\$7 per vaccination) billed to the Dover Health Department.
- Flu shots were given to Town of Dover employees on 10/14/2021. A total of 23 persons were vaccinated. Walgreens conducted the vaccinations and insurance cards were required.
- A sympathy flower arrangement was sent on behalf of the Board of Health to the family of Kevin Fawthrop who passed away on December 3rd. Kevin was a long-time employee of Blue Diamond serving the Town of Dover.

NEW BUSINESS:

Don Costanzo provided the board with a brief overview of the staffing of the health department.

Mr. Costanzo introduced the newly employed health officer, Rochelle Evans, to the board of health highlighting Ms. Evans background to the board. Mr. Costanzo stated that Rochelle Evans, has an extensive background in nursing, hospital administration, and public health, having served as Health Officer for the cities of East Orange and Irvington.

The Board of Health proceeded to welcome Ms. Evans to the Town of Dover and wished her good luck in her new position.

THE MEETING WAS OPENED TO MEMBERS OF THE BOARD

Alessandra Scarneo asked the status of the department's operating budget that was tabled at the last meeting.

Mr. Costanzo stated that he had to information regarding the budget.

THE MEETING WAS OPENED TO MEMBERS OF THE GENERAL PUBLIC:

No members of the general public were present.

ADJOURNMENT:

A motion to adjourn the meeting was made by Rhoda Myles and seconded by Rosita Scinto.

Name	Motion	Second	Ayes	Noes	Abstain
Darlene Kasko			X		
Alessandra Scarneo			X		
Rosita Scinto		X	X		
Rhoda Myles	X		X		
Javier Mauricio Herrera					
Janice Anthony, Alternate			X		

MEETING ADJOURNED

6:37 pm